



## Morwenstow Parish Council

Minutes of the monthly Parish Council Meeting held on  
Wednesday 15<sup>th</sup> September 2021 at 7.30pm in the Community Centre

**2021/15/09.1** Attendance: Cllrs. J Hobbs (Chair), K Boundy, M Hodgson, J Payne, J Phipps, R Savage, N Steer and G Worden, seven members of the public and the Clerk.

**2021/15/09.2** Apologies for absence were received from Cllr. S Tilbey and Mr K Jones.

**2021/15/09.3** The previously circulated minutes of the Monthly Parish Council meeting held on 21st July 2021 were agreed and signed as an accurate record of the meeting.

**2021/15/09.4** Matters Arising from the Minutes and updates– **for information only:** It was agreed at the last meeting that we will plant our own trees to celebrate the Queen's jubilee and we will be able to show we are taking part by placing a pin on the official online map. Cllr. Boundy will be leading this project as he is providing the trees. The public toilets outside the Community Centre have been given a deep clean and have re-opened. The cleaner has reported that an unusually large amount of hand soap is being got through. The external audit has been completed by PKF Littlejohn LLP. There were no issues found and a Notice of Completion of Audit has been granted. Clerk to update the website. We will need to get quotes for the replacement bench at Crosstown and the new bench to serve as a bus shelter. To be put on the October agenda. Costs will need to be taken into account when setting the precept for the next financial year. The repairs to the tower and the slide have been carried out. With regard to the incident in the paypark, Outdoor PlayPeople came to look at their equipment and the grass matting in the playpark. They confirmed all is in order. A response letter was sent to the person bringing the matters to our attention. The insurance company have been advised and are happy with the information provided. Whilst Outdoor PlayPeople were at the playpark they confirmed that the manufactures labels that were thought to be missing were in fact there, just very high up. The hand gel is still being used by playpark users and we will need to order a new batch as the first container is coming to an end. Cllr. Savage will collect from the suppliers. Many thanks to Elaine Cole for keeping an eye on this and topping up the gel for us.

**2021/15/09.5** Disclosures: To receive declarations of interests from Members relating to items on the agenda in accordance with Morwenstow Parish Council's Code of Conduct  
Item 2021/15/09.16 P2 PA21/07058; Cllr. Steer declared an interest as a neighbour.

**2021/15/09.6** Dispensations: To consider requests from Members for dispensations: None received.

**2021/15/09.7** Public Participation:

To receive questions from members of the public relating to items on the agenda, in accordance with Council's Code of Conduct and Standing Orders:

Mrs S Teare spoke about the system Cornwall Council operated regarding the issue of site notices for planning applications and that not all nearby residents would be aware of proposed plans. Agreed this was a matter for the ward councillor to look into. (Although this wasn't concerning an item on the agenda Mrs Teare was invited to address the meeting as she had been previously advised that she could do so).

Miss A Smeeth spoke about planning application PA21/07058 and the need for local housing.

**2021/15/09.8** To receive a report from our Cornwall Councillor: No report as Cllr. Tilbey was not at the meeting.

**2021/15/09.9** Parish Maintenance and Matters for discussion:

- a) To compare quotes and approve work for repair of playpark fence: No quotes had been received so this will be advertised again in Hamlets and Cllr. Steer offered to put on Morwenstow Facebook page. To put on the October agenda.
- b) To note tree log completed: Tree inspections for the last month were completed by Cllr. Hobbs and log checked at the meeting. There were no issues. Sheet signed and retained by Cllr. Hobbs.
- c) To note playpark log completed: Playpark inspections for the last month were completed by Cllr. Savage and log checked at the meeting. There were no issues. Sheet signed and retained by Cllr. Savage.

**2021/15/09.10** To review and adopt the amended Code of Conduct: CALC have advised that the new Code of Conduct that has been adopted by Cornwall Council should be adopted by all Town and Parish Councils in Cornwall. Proposed, seconded and resolved to adopt the 2021 version of the Code of Conduct.

**2021/15/09.11** To review and approve the Scheme of Delegation: Following advice from CALC the Scheme of Delegation was reviewed. Proposed, seconded and resolved to approve. To be reviewed September 2022.

**2021/15/09.12** To discuss and agree any responses to consultations/proposals received:

- a) Bude Coastal Community Team - Bude Economic Plan: It was resolved that Cllrs. Boundy, Payne and Steer would look into this and report back at the October meeting with a proposed response to submit.
- b) Bude Stratton Town Council – Housing proposals: All to give thought to and come up with suggestions for a response. Put on October agenda.
- c) Bodmin Town Council – Planning proposals: All to give thought to and come up with suggestions for a response. Put on October agenda.
- d) Cornwall Council – Licensed vehicles in Cornwall consultations: Clerk to respond.
- e) Peninsula Transport – South West Transport consultation: Cllr. Phipps to respond.
- f) Barry Jordan – Views on Cornwall Council: Resolved that Cllr. Hobbs and Phipps would look into and report back at the October meeting with suggested response.

**2021/15/09.13** To receive update on the Clerk/RFO vacancy: The Chairman reported that in August we had received one application for the role of Clerk/RFO. Unfortunately, the applicant had had to withdraw due to illness. The position has been re-advertised and interviews will be held after the closing date. We have received one application to date. It was proposed, seconded and resolved that the interview panel could make the decision to appoint the successful applicant to the post as soon as they were able to start and all the formalities had been completed.

**2021/15/09.14** Correspondence

1. Resident – Broadband plans update for Woodford: Noted
2. Resident – Concerns over speeding traffic particularly along the road from the Community Centre to Woodford: Oliver Jones (C C Highways) confirmed that this was due to be considered in the next Traffic Regulation Order (TRO) due in October. A Cllr. said that there were further areas that should be considered for traffic calming and some roads that should have white lines painted down the middle of them. Cllr. Hobbs will take this to the next Bude area CNP Highways group meeting in October.
3. Resident – Concerns about heavy lorries speeding, road safety issues and quarrying: Parts of a letter from a resident were read out and discussed. These are matters for Cornwall Council to look into. Clerk to contact resident to ask for permission to forward to C C.
4. Kilk P C – Letter regarding public footpath signs: Kilk PC had forwarded an e-mail they had received regarding footpaths that weren't signposted in their parish and one in our parish. Clerk responded to Kilk P C.
5. Cllr M Alvey – Letter for information regarding the banning of environmentally-damaging body boards: All agreed to support ban. Noted that local retailer did not sell environmentally damaging boards.
6. CALC – Executive board member vacancies: Noted
7. CALC – LGA report on 'A delivery framework to Support parish and town councils': Noted
8. Cornwall Council – Climate Literacy Training offer for 2 Councillors: Resolved that Cllrs. Phipps and Payne would be put forward for the two training places.
9. Cornwall Council - Advance notice that Cornwall Local Transport Plan consultation will be live in October: Noted
10. Cornwall Council – 'Changing Places' toilets initiative: Noted. Not applicable to us.
11. Bude Area C N P – Bude & Holsworthy Cross Border Health Meeting 1pm - 3pm, Wednesday 29th September (virtual) (Next C N P meeting 7p.m. Wednesday 6<sup>th</sup> October 2021): Noted
12. AONB – Survey notification: Noted
13. Plantlife – Wildplant conservation charity notice of digital workshops/events via their website: Noted

**2021/15/09.15** Finances: To confirm accounts spreadsheet with bank statements and agree payments. Review budget expenditure: It was proposed, seconded and resolved to approve the statement of accounts as at 31 August 2021 and payments due, of £30 to Aquis for the C C broadband; £96.66 to Bridgman's for materials for the playpark equipment repairs; £240.00 to PKF Littlejohn for the external audit; £13.37 to Martin Group for stationery; £66.00 to CALC for courses; £300.00 to PSJ Garden Services for labour for the playpark repairs and K Sluggett for footpath cutting and hedge trimming. Also resolved to approve the Budget Forecast that showed as previously that although costs were above estimate in some columns overall expenditure was well within the projected spending limit.

**2021/15/09.16** Planning:

**Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:**

**P1 PA21/06884**

**Proposal:** Replacement conservatory

**Location:** 2 Jacques Cottages Shop Morwenstow EX23 9SH

**Morwenstow Parish Council comments:** Morwenstow Parish Council does not object to this application.

**P2 PA21/07058**

**Proposal:** Outline application with some matters reserved for a single dwelling

**Location:** Stone Park Woodford Morwenstow EX23 9JA

**Morwenstow Parish Council comments:** Morwenstow Parish Council would like to support this application but is mindful of the legislation that is already in place covering this piece of land. Cllr. Steer took no part in this part of the meeting.

**P3 PA21/07903**

**Proposal:** Conversion of existing block stable building to single storey ancillary accommodation with proposed link to existing dwelling and increase to residential curtilage

**Location:** Middlefields Woodford Morwenstow EX23 9HY

**Morwenstow Parish Council comments:** Morwenstow Parish Council is of the opinion that this proposal bears no resemblance to the advice given to application PA20/02238/PREAPP. It is considered that the link is too large and that there is not enough use of traditional building materials. The council also feels that this proposed building would have a detrimental affect on the barn at the east elevation. Morwenstow Parish Council objects to this application.

**Planning notifications received from Cornwall Council for information only:**

**PA21/04028 APPROVED**

**Proposal:** Single storey extension to existing house

**Location:** Gooseham Mill House Gooseham Morwenstow EX23 9PQ

**PA21/04029 APPROVED**

**Proposal:** Retention of annexe/ holiday let with addition of single storey extension

**Location:** Gooseham Mill House Gooseham Morwenstow EX23 9PQ

**PA21/04807 APPROVED**

**Proposal:** Change of use of two holiday cottages to unrestricted residential use free from occupancy restrictions

**Location:** Land West of Killarney Farm Morwenstow EX23 9PX

**PA21/04291 APPROVED**

**Proposal:** Installation of a solar energy facility with variation of Condition 19 of approved Decision Notice PA10/08695 dated 18/04/2011

**Location:** Land South Of Woolley Barrows Morwenstow

**PA21/05345 APPROVED**

**Proposal:** Extension to dwelling including raised terrace/balcony area

**Location:** Beauben House Morwenstow EX23 9SJ

**PA21/05495 APPROVED**

**Proposal:** Reserved Matters application for appearance, landscaping, layout and scale following approval of outline application

PA19/05328 dated 16 10 19 (outline application for the erection of a dwelling)

**Location:** Westlands Shop Morwenstow EX23 9SG

In response to a protocol email from the planning officer, taking into account the amendments that had been made to the original application, Morwenstow Parish Council chose option 1, To agree with the planning officer's recommendation.

**PA21/05639 APPROVED**

**Proposal:** Removal of three wooden garden outbuildings/sheds and replacement with one larger wooden garden outbuilding/shed positioned in the same location and approximately the same ground area as the original three wooden outbuildings/sheds combined

**Location:** 2 Chapel Close Woodford Morwenstow EX23 9JR

**PA21/06541 DISCHARGED**

**Proposal:** Submission of details to discharge conditions 3,4,5,6,7 and 8 in respect of Decision Notice PA17/08555 dated 19<sup>th</sup> December 2018

**Location:** Land North of West Beckon Close Shop Morwenstow EX23 9SF

**PA21/06206 DISCHARGED**

**Proposal:** Submission of details to discharge condition 4 in respect of decision PA19/07113 dated 25/10.2019

**Location:** Sunshine Alley Crosstown Morwenstow EX23 9SR

**PA21/01825/PREAPP CLOSED - ADVICE GIVEN**

**Proposal:** Pre-application advice for the change of use of the land for the siting of 2 holiday lodges or glamping yurts

**Location:** Land South West of Brook Farm Shop Morwenstow EX23 9PD

**PA20/07104 APPROVED AT APPEAL**

APPEAL REFERENCE APP/D0840/W/21/3273620

**Proposal:** Proposed new dwelling

**Location:** Shears Farm Woodford Morwenstow EX23 9JD

All the above were noted.